



CITY OF NEW HOLSTEIN COMMON COUNCIL AGENDA

Date/Time: **Wednesday, September 18, 2013 at 6:00 p.m.**

Location: **City Hall, 2110 Washington St, New Holstein, WI 53061**

Mayor: Dianne Reese

Members: Robert Bosma, Wally Dudzinske, Rosalie Fromm, Jerry Hallstrom,
Ron Karrels, Ken Draheim, Fran Schmitz, Gene Woelfel

Cassandra Langenfeld, City Clerk

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- 1. Meeting called to order by presiding officer.**
- 2. Was the meeting properly announced?**
- 3. Roll call.**
- 4. Pledge of Allegiance to the Flag.**
- 5. Approve the agenda.**
- 6. Correction and Approval of August 21, 2013 and August 30, 2013 Common Council Meeting Minutes.**
- 7. Receiving of Visitors.** Members of the public are welcome to address the Common Council. Individuals wishing to speak on an item (whether on the agenda or not) must sign in prior to the start of the meeting, state the subject of their business and may speak during the Receiving of Visitors segment of the meeting. This segment is placed early in the agenda so that the public may make their comments prior to any discussion or action by the Common Council. Individual comments are limited to no more than three minutes each. The Receiving of Visitors section is limited to a total of 15 minutes. The Common Council may suspend this rule if deemed necessary. Once the public input segment ends there will be no additional discussion from the audience. Personnel issues and injurious comments about individuals will not be allowed and stopped immediately. Note regarding items that are not listed on the agenda: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters; however, they cannot be discussed or acted upon until specific notice of the subject matter of the proposed action can be given.
- 8. Public Hearing – Proposed Special Assessments for Street Improvements on Lisa Lane.**
 - A. Public Hearing is called to order by presiding officer.
 - B. It is established that the notice of the hearing was published as required by law.
 - C. Comments on the proposed Special Assessments for Street Improvements.
 - D. Adjournment of Public Hearing.
- 9. Report of Officers and Departments:**
 - A. Municipal Court \$3,112.50; Police Department Petty Cash \$452.50 and Monthly Report.
 - B. Building Inspector: Est. Cost of Building Projects for Permits Issued in August Totaled \$496,275.00.
 - C. Library Receipt Report for August: \$741.62
- 10. Committee Reports and Unfinished Business**
 - A. Finance Committee:
 1. Treasurer's Report as of August 31, 2013.

	Checking Account	Savings	Totals
General Acct.	\$1,399,314.74	-----	\$1,399,314.74
WDF Savings	-----	\$231,925.52	\$231,925.52
General TIF Acct.	-----	\$188,123.08	\$188,123.08
Sanitary Sewer Acct.	\$278,542.84	\$131,276.56	\$409,819.40
Electric & Water Acct.	\$610,234.79	\$1,794,772.94	\$2,405,007.73

2. Audit of the Bills.

B. Meeting Minutes:

Board of Public Works August 21; Police & Fire Commission August 26; Utilities & Sewer Commission August 27; Board of Public Works September 4; Park, Recreation & Tree Committee September 4; Library Board September 9; Human Resource Committee, September 11; Finance Committee September 11; Utilities Commission September 10; Plan Commission September 16.

11. New Business

- A. Council action on Resolution Number 1279 a Resolution Authorizing Sanitary Sewer and Water Main Extension improvements and Levying Special Assessments Against Benefited Property on Portions of Lisa Lane.
- B. Council action, as recommended by the Finance Committee, on the first presentation of Ordinance Number 575, an ordinance Revising Chapter 10.
- C. Council action, as recommended by the Plan Commission, on the Certified Survey Map prepared for Charles Feider, N2615 Hayton Road, Parcel ID 4290 and 4294.
- D. Council action, as recommend by the Human Resources Committee to require that all City employees contribute 12% towards their employer offered health insurance if they participate in the annually offered Health Risk Assessment (HRA) and a 15% contribution for non-participation in an HRA.
- E. Council action, as recommended by the Finance Committee on Fire Protection Service Agreement with the Town of New Holstein.
- F. Council action, as recommended by the Finance Committee on the Fire Protection Service Agreement with the Town of Charlestown.
- G. Council action on the Application for State Trust Fund Loan in the amount of \$85,000 payable over 15 years at an interest rate of 4.25%.
- H. 2014 Budget Discussion

I. Council action on an application for an operator's license, with an expiration date of June 30, 2015, for the following applicants as approved by the Police Department:

1. Evelyn Rose Sanneh, Whiskey Business.
2. Hannah Joy Methfessel, Weber's BP Station.

J. A motion to adjourn and reconvene in closed session to discuss considering employment and compensation of public employees per Wisconsin State Statute 19.85(1)(c).

- 2014 Wage Schedule

K. A motion to adjourn the closed session and to reconvene in open session

L. Council action, as recommended by the Finance Committee, on the 2014 Non-Union Wage Schedule.

12. Miscellaneous Business and Correspondence.

- A. NHEDC Meeting minutes August 28, 2013.
- B. Proclamation declaring October as Domestic Violence Awareness Month
- C. Proclamation declaring October as Crime Prevention Month
- D. Proclamation declaring October as Anti-Bullying Month

13. ADJOURNMENT

So as to not disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside of the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation, should contact the City Clerk at 920-898-5766 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. This is a public meeting. As such all members or a majority of the members of the Common Council may be in attendance. While a majority of the Common Council members or the majority of any given City of New Holstein Governmental Committee, Board, or Commission may be present, only the above committee will take official action based on the above agenda.